

# FAU DUAL ENROLLMENT AUTHORIZATION FORM FOR NON-PUBLIC HIGH SCHOOL STUDENTS

(Please Print Clearly)

This will authorize:

Name: \_\_\_\_\_

Z#: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

who is currently a student at:

\_\_\_\_\_ High School to also enroll at

Florida Atlantic University in the course(s) listed below for the  Fall  Spring  Summer term of 20\_\_\_\_.

- Part of Term 1
- Part of Term 2
- Part of Term 3

**Example course: ENC 1101, 00178, 3 credits, College Writing 1**

COURSE SUBJECT (i.e., ENC)	COURSE NUMBER (i.e., 1101)	CREDIT (i.e., 3)	TITLE (i.e., COLLEGE WRITING 1)

I certify that the student named above has permission to enroll in the indicated course(s) and

- has completed at least 4 high school credits, with 1 credit in English and 1 in math
- has achieved an unweighted overall G.P.A. of 3.0 and
- has satisfied the prerequisites for the course(s).

\_\_\_\_\_  
PRINCIPAL'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ADVISOR/COUNSELOR'S SIGNATURE

\_\_\_\_\_  
DATE

I agree to abide by the rules and regulations of the institution at which I am requesting registration and understanding that enrollment is subject to course and space availability, and fiscal limitations established by the institutions.

\_\_\_\_\_  
STUDENT'S SIGNATURE

\_\_\_\_\_  
DATE

Florida Atlantic University  
Home Education/Dual Enrollment  
Articulation Agreement

Student Information – Please Type or Print Clearly

Name (First, Middle, Last): \_\_\_\_\_ FAU Z Number: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

**IMPORTANT:** Please read the information on this form. Your signature indicates that you have read and understand the eligibility criteria for the Home Education Dual Enrollment Program at Florida Atlantic University.

The Florida law that authorizes exemption of fees to Home Education students participating in Dual Enrollment mandates that Home Education Programs be in compliance with all requirements set forth in sections 1007.27(4), 1007.271(10), and 1002.41, Florida Statutes. Students must have proof of enrollment in a Home Education Program pursuant to s. 1002.41, 1002.01, F.S.; If the student is enrolled in the Personalized Education Program (PEP), they must supply evidence showing they have withdrawn from other public, private, and/or home education programs. Students must sign this Home Education/Dual Enrollment Articulation Agreement each semester to participate in Florida Atlantic University's Dual Enrollment Program. If there is no statutory requirement that home education students must present a transcript at the time of entry to the dual enrollment program; however, there may be educational benefits to the student for sharing his or her educational background. In order to provide comparable dual enrollment programs between home education and public school students, Florida Atlantic University may require a determination of the home education student's grade level prior to entry to the dual enrollment program. Students taking dual enrollment courses are subject to the rules and regulations of Florida Atlantic University as stated in the Catalog and Student Handbook.

Home Education students taking dual enrollment courses must enroll in academic courses that count toward the completion of a high school program. The student must meet all entry requirements as determined by the University and available on the University website, including satisfactory test scores and prerequisites for any course. Furthermore, the student must make a grade of "C" or better in all dual enrollment courses to continue in the Dual Enrollment program. Dual enrollment students who receive withdrawals and/or a failing grade may have difficulty in meeting future admission requirements at colleges and universities including financial aid and scholarship opportunities. Dual enrollment students who receive a grade of "C-" or lower in a course will not be allowed to enroll in future dual enrollment courses at Florida Atlantic University. At an institution of higher education, students are exposed to a learning environment that promotes an open exchange of ideas. Course content is presented on an adult level where class discussions require a mature understanding of divergent viewpoints and the ability to think critically on controversial issues.

Dual enrolled students may not enroll in courses that are less than 3 credits without a corresponding lab, courses graded pass/fail or satisfactory/unsatisfactory, directed independent study courses, study abroad courses, graduate level courses, courses for which prerequisites have not been met, and any courses in the College of Business other than ECO 2013 (Macroeconomics), ECO 2023 (Microeconomics), GEB 2011 (Introduction to Business), and ISM 2000 (Introduction Systems Fundamentals). The High School Subject Equivalency List is located online at [www.fldoe.org/articulation/pdf/DEList.pdf](http://www.fldoe.org/articulation/pdf/DEList.pdf), and is a useful starting point to determine the courses available. Courses and programs may be added, revised, or deleted at any time by the University. Grade 6-12 advising is not provided by FAU. Grade 6-12 advising is the responsibility of the Home Education Program Administrator (parent/guardian). Dual-enrolled students can register for a maximum of 8 credits in the Fall and Spring and 4 credits in the Summer.

Postsecondary courses taken through dual enrollment will transfer to any Florida public college or university offering that statewide course number and must be treated as though taken at the receiving institution. However, if students do not, upon high school graduation, attend the same college or university where they earned the dual enrollment credit, the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution if the course is not offered by the receiving institution. In addition, students who attend an out-of-state college should check with their intended institution to inquire whether dual enrollment credit will be accepted in transfer. Transfer policies for postsecondary courses taken through dual enrollment are consistent with those for students who take postsecondary coursework as a regularly admitted postsecondary student.

Services and resources are available to students with disabilities. In the event that a dual-enrolled homeschool student requests such services and resources, the student should request to meet with the Office for Student Accessibility Services (SAS) so documentation can be reviewed and services and resources arranged.

FAU shall be reimbursed for tuition and related instructional materials costs for dual enrollment courses taken by the student, at the rates and procedures established by Florida law, specifically including, but not limited to, Section 1009.30, Florida Statutes. Student shall timely perform all acts necessary and/or as reasonably requested by FAU, and shall assist FAU as necessary, in order to ensure that FAU is appropriately and timely reimbursed.

Costs associated with tuition and fees, including registration and laboratory fees, shall not be passed along to the student. Fees other than tuition, registration, and laboratory fees, including, without limitation, for parking, identification cards, late payment, and library fines, etc. shall be the responsibility of the student. HB 7055 which passed during the 2018 Legislative session removed the requirement that home school students provide their own instructional materials. However, transportation is still the responsibility of the individual student. All students must provide their own transportation.

Costs of instructional materials assigned and required for use within dual enrollment courses shall not be the financial responsibility of the student. Kits, equipment, consumables, e-clickers, mobile device applications, digital codes, and/or tools that are kept in the students' possession or consumed by the student are also the student's responsibility.

**RECOMMENDATION OF HOME EDUCATION PROGRAM ADMINISTRATOR  
(PARENT/GUARDIAN)**

The undersigned certifies that the student listed above is enrolled in a home education secondary education program as defined in sections 1002.41, 1002.01, Florida Statutes.

\_\_\_\_\_  
Parent/Guardian name (Print)      Relationship to student      Signature      Date

\_\_\_\_\_  
Student name (Print)      Signature      Date

The Dual Enrollment Transfer Guarantees information is posted at: <https://info.fldoe.org/docushare/dsweb/Get/Document-6472/hb7059tagb.pdf>  
The Florida Atlantic University Handbook is online at: [www.fau.edu/student/handbook/](http://www.fau.edu/student/handbook/)